

**Japan Aerospace Exploration Agency**  
**Mid-career recruitment 2011**

1.General information	Japan Aerospace Exploration Agency (JAXA) is hoping to hire the mid-career employees with a various background and their own expertise. JAXA strongly expects them to engage in and advance the JAXA aerospace mission. .		
2.Job fields	Select one in the following two fields and apply. Another set of application documents are required in case of applying more than one theme. Refer to Attached Sheet#1 for detailed description of each topic. The applicants are required to know that they might be involved in other tasks or missions at some time in the future.		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 5%; text-align: center;">1</td> <td>Implementation of fundamental research in microbiology and promotion of space experiment projects leading science research community</td> </tr> </table>	1	Implementation of fundamental research in microbiology and promotion of space experiment projects leading science research community
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3.Qualification	The applicants need to meet the qualifications as follows: (1)Bachelorship or advanced degree (2)Approximately FIVE years of professional experience, which relates to the topic you applied. (The Ph.D. holders can regard the years of graduate school as their work experience period, for up to three years) (3)Those who can work throughout Japan or overseas (4)Refer to Attached Sheet#1 for detailed description of each topic		
4.Number of recruitment	Approximately 8		
5.Application documents	<p>&lt;For all Applicants&gt;</p> <p>Download and print a specified form of the applications on the JAXA website.(A4 size) Fill in the columns, attach the photograph, and submit the following documents.</p> <p>(1)Application form (see Attached Sheet#2) (2)Motivation letter (free style, A4 size, within 4 pages.) (3)One copy of your publication, if any (A4 size, One side copy) (4)Letter of recommendation/ reference, if any (A4 size, free style) (5)One set of duplicated above documents (A4 size, One side copy)</p> <p>&lt;For successful applicants of the application screening&gt;</p> <p>Submit the followings at the first interview</p> <ul style="list-style-type: none"> <li>●Certificate of academic records</li> <li>●Transcripts from university and graduate school</li> <li>●Health report (The applicant should submit the one taken within six months. It must include height, weight, eyesight, hearing, internal medicine department opinion, X-ray opinion, and urine test)</li> </ul>		
6.due date	The application documents must reach no later than September 26 <sup>th</sup> , 2010		
7.How to apply	<p>The application documents must be sent by POST by the registered mail.</p> <p>【Application documents must be sent to the address below】</p> <div style="border: 1px dashed black; padding: 10px; text-align: center;"> <p><b>JAXA mid-career recruiting support desk,</b> <b>P.O. BOX79, Koishikawa Post Office, 112-8515 Japan</b></p> </div>		

8.Selection process	<STEP1> Application screening	<Announcement of results> October 19 <sup>th</sup> , 2010
	<STEP2> First interview	<Interview> October 29 <sup>th</sup> , 2010 in Tokyo <Announcement of results> November 2 <sup>nd</sup> , 2010
	<STEP3> Second interview	<Interview> November 18 <sup>th</sup> , 2010 in Tokyo <Announcement of results> Around the end of November 2010
	*The dates above are the current schedule and subject to change. JAXA will inform the updated schedule to the applicants.	
9.Terms of Employment	<p>Salary: Subject to JAXA employee wage rule and regulations. (Reference; About JPY300,000 per month (gross salary): University graduate 30 years old)</p> <p>Raise: once per year</p> <p>Bonus: two times per year</p> <p>Benefit package : commuting allowance and housing allowance*, etc., retirement allowance</p> <p>*For leased apartment/house</p> <p>Working days: Monday-Friday, except Japanese national holidays, year-end and new year (December 29<sup>th</sup> -January 3<sup>rd</sup> ).</p> <p>Paid leave: Yearly paid leave, Child-care leave, Maternity leave etc.</p> <p>Place of work: Tokyo(Chofu, Marunouchi) Kanagawa(Sagamihara), Ibaraki(Tsukuba), Miyagi(Kakuda), Kagoshima(Tanegashima, Uchinoura), Aichi(Nagoya), and foreign countries</p> <p>Age of retirement : 60 years old</p> <p>Lodgings; For family or single if available.</p> <p>Social insurances will be fully provided</p>	
10.Start of employment	April 1 <sup>st</sup> , 2011	
11.Notes	<ul style="list-style-type: none"> <li>●The submitted application documents are unreturnable.</li> <li>●Travel expense for interview is not provided.</li> <li>●The Certificate Of Eligibility is required prior to the start of employment.</li> <li>●The applicants need to leave the present company before entering JAXA.</li> </ul>	
12.General inquiries	<p>JAXA mid-career recruiting support desk (9:30-17:30 *weekday only)</p> <p>E-MAIL : <a href="mailto:jaxa-jimukyoku@disc.co.jp">jaxa-jimukyoku@disc.co.jp</a></p>	
<p>&lt;Use of personal information&gt;</p> <p>The personal information provided to JAXA will be used and handled only for the purpose of the mid-career recruitment. JAXA will discard all personal information of unsuccessful applicants after the selection.</p>		