

# How to Make a Reservation for a Guided Individual Tour

## ※Notice※

When you come to Tsukuba Space Center with a chartered bus, please reserve for the bus parking lot.

<https://tksc-spacedome.revn.jp/>

Please access the above URL.

The booking site is written in Japanese,  
so please use the translation of your web browser  
to convert it into a language.

# Select the Type of Reservation



<https://tksc-spacedome.revn.jp/>

Please access the above URL.

The booking site is written in Japanese, so please use the translation of your web browser to convert it into a language.

| Click here to make a reservation ^

① Click the desired item

Observation tour (paid) ^

bus parking lot v

② Check the following items and click, then click "View Reservation Status"

Individual (Group of 19 or less) ^

Group (more than 20 people using a chartered bus) v

reset

View reservation status

1. Select "Observation tour (paid)."
2. Select "Individual (Group of 19 or less)."
3. Click the blue button to view reservation status.

# Select the Date

< 2022/09 >

all frames ▾

Legend:  
■ Outside the reception period (grey)  
■ Individual vacancies available (green)  
■ No vacancies (pink)

Day	Moon	fire	water	wood	Money	soil
				01	02	03
				Observati...	Observati...	Observati...
04	05	06	07	08	09	Ten
Observati...	Observati...	Observati...	Observati...	Observati...	Observati...	Observati...
11	12	13	14	15	16	17
Observati...	Observati...	Observati...		Observati...	Observati...	Observati...
18	19	20	twent...	twent...	twent...	twent...
Observati...	Observati...	Observati...	Observati...	Observati...	Observati...	Observati...
twent...	26	27	28	29	30	
Observati...	Observati...	Observati...	Observati...	Observati...	Observati...	

Select the date you want to join the tour.

(Green columns represent available dates.)

# Select the Time

Reservation slot time list

[Individual (Group of 19 or less)]  
Observation tourIndividual

2022/09/24 (Sat)

Legend:  
- Outside the reception period (grey)  
- No vacancies (pink)  
- Individual vacancies available (green)

11:30~	0 people left
15:00~	1 person left

Select the time you want to join the tour.

(Green columns represent available time.)

# Enter Your Email Address

[🏠](#) > [Email address registration](#)

| Email address registration

Please register your email address.  
Please set up so that you can receive emails from "info[a]tksc-spacedome.rev.n.jp \*Please change [a] to @".  
Please proceed to the registration form from the URL described in the automatic reply email that arrives after registration.

email address

Email address (confirmation)

[return](#) [sign up](#)

1. Enter your email address.
2. Please enter the email address again.
3. Click the blue button for registration.

# Receive Our Email

まだご予約は完了していません

ん 受信トレイ



筑波宇宙センター 午前10:39

To: 自分



ご利用ありがとうございます。

下記URLより予約登録が行えます。

予約登録URL : [https://tksc-spacedome.revn.jp/reservations/token?token=8828698278300e2f79afc1bd9f7fc9c70cacd1fad709fa5385d0b8118335bf05&reservation\\_type=3&user\\_authority\\_id=1&event\\_id=21&usage\\_timestamp\\_from=2022%2F09%2F05+10%3A00](https://tksc-spacedome.revn.jp/reservations/token?token=8828698278300e2f79afc1bd9f7fc9c70cacd1fad709fa5385d0b8118335bf05&reservation_type=3&user_authority_id=1&event_id=21&usage_timestamp_from=2022%2F09%2F05+10%3A00)

\*有効期限1時間以内に登録をお願いします。

予約登録する前にご確認ください。

次の方はご来場・ご見学できません。

- ・37.5度以上の発熱がある方
- ・風邪（発熱や咳など比較的軽い風邪症状、味やにおいの感じがおかしいと感じたときを含む。）の症状のある方。

コロナウイルス感染症拡大予防のために、何とぞご理解ご協力のほど  
よろしくお願いいたします。

このメールに覚えがない等、不明な点がございましたら  
ご連絡くださいますようお願いいたします。

\*このメールは宇宙航空研究開発機構 筑波宇宙センターより自動的に配信されています。  
このままご返信いただいてもお答えできませんのでご了承ください。

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JAXA筑波宇宙センター見学案内係

電話 029-868-2023 (9:30~16:30 \*休館日を除く)

\*休日：不定期、施設点検日、年末年始

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1. You will receive a URL from Tsukuba Space Center.  
(info[a]tksc-spacedome.revn.jp)

✘ If you don't receive the email, please check your spam box.

2. Click the URL to continue the reservation process.

✘ At this point, your reservation has not been completed.

# Register Your Information①

By clicking the URL, you will jump to the webpage for entering your information.

In case you want to change the date & time of the reservation, click “select date and time from calendar.”

Scroll down and register your information.

The screenshot shows a web interface for reservation registration. At the top, there is a breadcrumb trail: a home icon followed by '> Reservation status > Reservation registration'. Below this is a progress indicator consisting of three circles connected by a horizontal line. The first circle, labeled '1' and 'input', is highlighted in blue. The second circle is labeled '2' and 'confirmation', and the third is labeled '3' and 'completion'. The main form area contains several input fields: 'email address' (with a blacked-out value), 'Reservation information' (with a vertical bar on the left), 'name', 'Observation tourIndividual', 'reservation date' (with the value '2022/09/27 (Tue)'), and 'Reservation time' (with the value '15:00 ~'). A blue button with the text 'Select date and time from calendar' is highlighted with a yellow border. A dark grey button with an upward-pointing arrow is located at the bottom right of the form.

# Register Your Information②

Number of reservations **Required**

Please check the availability information in the reservation status before entering.

Organization name **Required**

If you are an individual, please enter "None".

phone number **Required**

-  -

Please enter a phone number where we can contact you on the day.

Where are you from? **Required**

Please select the item that most applies to the representative or the participants.

1. Select the number of participants.
2. Enter "none" in the box.
3. Enter your phone number we can contact on the day of your tour.
4. Select the prefecture you are coming from.  
If you come from overseas, select "overseas" at the bottom.



# Register Your Information③

Bring identification documents **Required**

I agree to bring identification documents

Checklist

Those who wish to rent a wheelchair

Those who want English correspondence

If you are one of them, please click and check the box.

**Reservation information**

Reservation contact name **Required**

Surname  Name

Reservation contact details **Required**

-  -

5. Check the agree box about having your identification.

(Those older than junior high school students must have identifications.)

6. Please check the boxes on the check list if you need.

7. Enter your name and phone number.

# Register Your Information④

## | terms of service

In order to prevent the spread of new coronavirus infection, we will operate as follows . Thank you for your understanding. In addition, please note

that these terms of use may be changed at short notice depending on the situation . 1. Reservations are not required to visit, but advance reservations are required in the following cases. • When participating in a guided tour (charged) • When using the bus parking lot However, if you have already reserved a guided tour group (more than 20 people using a chartered bus), reservation of the bus parking lot is not required. 2. The following people are not allowed to visit or observe. \* Those who have a fever of 37.5 degrees or higher \* Those who have cold symptoms (including coughing and sneezing)

I agree with the Terms & Conditions

return

Proceed to content confirmation

Check the agree box for the terms of service.

Click the blue button for confirmation of your reservation.

# Confirm Your Information

🏠 > Reservation status >  
**Reservation registration**

1 — 2 — 3  
input — confirmation — completion

email address  
[REDACTED]

**Reservation information**

name  
**Observation tourIndividual**

reservation date  
**2022/09/27 (Tue)**

Reservation time  
**15:00 ~**

Number of reservations  
1 person

Organization name  
None

phone number  
[REDACTED]

Where are you from?  
[REDACTED]

Bring identification documents

I agree to bring identification documents

Checklist

**Reservation information**

Reservation contact name  
[REDACTED]

Reservation contact details  
[REDACTED]

return **Register your reservation**

Please click the blue button if all your information entered is correct.

# Receive a Confirmation Email

見学ツアー予約手続き完了し  
ました 受信トレイ



筑波宇宙センター 午後3:32

To: 自分



ご予約ありがとうございました。  
お客さまのご予約内容は下記のとおりです。

ご予約内容

予約番号 : 61450

ご予約日 : 2022/09/05

ご予約時間 : 15:00 ~

団体名 : 無

予約数 : 1人

受付日 : 2022/08/23 15:32

予約キャンセルの手続きはこちらから <https://tksc-spacedome.rev.n.jp/guest/login>

\*予約番号「61450」とメールアドレスが必要になります。

見学ツアーの注意事項とご提出いただく書類のフォーマットがございますので

下記のページを必ずご確認ください。

<https://visit-tsukuba.jaxa.jp/reserved.html>

交通案内や駐車場案内はこちらでご確認いただけます。

<https://visit-tsukuba.jaxa.jp/access.html>

当日の受付は、見学受付カウンターへお越しください。

受付時間は、ご予約時間の60分~30分前まで。

You will receive a confirmation email from  
Tsukuba Space Center.  
(info[a]tksc-spacedome.rev.n.jp)

Take notes your reservation number.

Please come to the reception desk 30  
minutes before your tour starts and let  
us know your reservation number.