

# How to Make a Reservation for a Guided Individual Tour

## ※Notice※

When you come to Tsukuba Space Center with a chartered bus, please reserve for the bus parking lot.

<https://tksc-spacedome.revn.jp/>

Please access the above URL.

The booking site is written in Japanese,  
so please use the translation of your web browser  
to convert it into a language.

# Select the Type of Reservation

筑波宇宙センター 日本の手話研究の中心  
[有料]ガイド付き見学ツアー  
予約サイト

| Click here to make a reservation ^

① Click the desired item

Observation tour (paid) ^

bus parking lot v

② Check the following items and click, then click "View Reservation Status".

Individual (Group of 19 or less) ^

Group (more than 20 people using a chartered bus) v

reset View reservation status

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Please access the above URL.

The booking site is written in Japanese, so please use the translation of your web browser to convert it into a language.

1. Select "Observation tour (paid)."
2. Select "Individual (Group of 19 or less)."
3. Click the blue button to view reservation status.

# Select the Date

all frames

2023/09

Outside the reception period No vacancies

Individual vacancies available

Day	Month	fire	water	wood	Money	soil
					01 Observa...	02 Observa...
03 Observa...	04	05 Observa...	06 Observa...	07 Observa...	08 Observa...	09 Observa...
Ten	11	12 Observa...	13 Observa...	14 Observa...	15 Observa...	16 Observa...
17 Observa...	18 Observa...	19 Observa...	20 Observa...	twen... Observa...	twen... Observa...	twen... Observa...
twen... Observa...	twen... Observa...	26 Observa...	27 Observa...	28 Observa...	29 Observa...	30 Observa...

Select the date you want to join the tour.

(Green columns represent available dates.)

# Select the Time

The screenshot shows a mobile application interface for selecting a reservation time. At the top, there is a dark grey header with the text "Reservation slot time list" and a close button (X). Below the header, there is a grey box containing the text "[Individual (Group of 19 or less)]" and "Observation tourIndividual". The date "2023/09/12 (Tue)" is displayed in the center. A legend below the date shows three categories: "Outside the reception period" (grey square), "No vacancies" (pink square), and "Individual vacancies available" (green square). The main content area displays two reservation slots. The first slot is for the time "11:30-" and is highlighted with a green background, indicating that individual vacancies are available. The second slot is for the time "15:00-" and is highlighted with a pink background, indicating no vacancies are available. Each slot has a white box to its right showing the number of people left: "10 people left" for the 11:30 slot and "0 people left" for the 15:00 slot.

Time	Availability	People Left
11:30-	Individual vacancies available	10 people left
15:00-	No vacancies	0 people left

Select the time you want to join the tour.

(Green columns represent available time.)

# Enter Your Email Address

🏠 >  
Email address registration

| Email address registration

Please register your email address.  
Please set up so that you can receive emails from "info[a]tksc-spacedome.revn.jp"  
\*Please change [a] to @".  
Please proceed to the registration form from the URL described in the automatic reply email that arrives after registration.

mail address

Email address (confirmation)

return register ^

1. Enter your email address.
2. Please enter the email address again.
3. Click the blue button for registration.

# Receive Our Email



1. You will receive a URL from Tsukuba Space Center.  
(info[a]tksc-spacedome.rev.n.jp)

✘ If you don't receive the email, please check your spam box.

2. Click the URL to continue the reservation process.

✘ At this point, your reservation has not been completed.

# Register Your Information①

By clicking the URL, you will jump to the webpage for entering your information.

In case you want to change the date & time of the reservation, click “select date and time from calendar.”

Scroll down and register your information.

The screenshot shows a web interface for reservation registration. At the top, there is a breadcrumb trail: a home icon followed by '> Reservation status > Reservation registration'. Below this is a progress indicator with three steps: '1 input', '2 confirmation', and '3 completion'. The 'input' step is highlighted with a blue bar. The form contains several input fields: 'mail address' (with a redacted area), 'name', 'Observation tourIndividual', and 'reservation date' (with the value '2023/09/12 (Tue)'). A blue button with the text 'Select date and time from calendar' is highlighted with a yellow border.

# Register Your Information②

Number of reservations **Required**

Please check the availability information in the reservation status before entering.

Organization name **Required**

If you are an individual, please enter "None".

phone number **Required**

-  -

Please enter a phone number where we can contact you on the day.

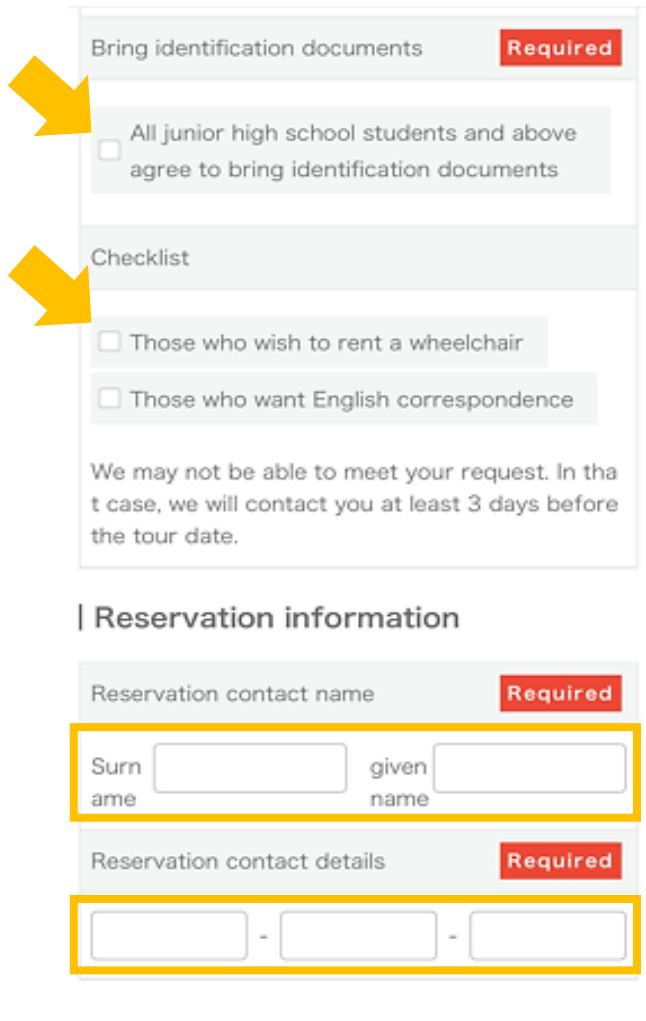
Where are you from? **Required**

Please select the item that most applies to the representative or the participants.

1. Select the number of participants.
2. Enter "none" in the box.
3. Enter your phone number we can contact on the day of your tour.
4. Select the prefecture you are coming from.  
If you come from overseas, select "overseas" at the bottom.



# Register Your Information③



Bring identification documents **Required**

All junior high school students and above agree to bring identification documents

Checklist

Those who wish to rent a wheelchair

Those who want English correspondence

We may not be able to meet your request. In that case, we will contact you at least 3 days before the tour date.

| Reservation information

Reservation contact name **Required**

Surname  given name

Reservation contact details **Required**

-  -

5. Check the agree box about having your identification.

(Those older than junior high school students must have identifications.)

6. Please check the boxes on the check list if you need.

7. Enter your name and phone number.

# Register Your Information④

## | terms of service

In order to prevent the spread of new coronavirus infection, we will operate as follows . Thank you for your understanding. In addition, please note

that these terms of use may be changed at short notice depending on the situation . 1. Reservations are not required to visit, but advance reservations are required in the following cases. • When participating in a guided tour (charged) • When using the bus parking lot However, if you have already reserved a guided tour group (more than 20 people using a chartered bus), reservation of the bus parking lot is not required. 2. The following people are not allowed to visit or observe. \* Those who have a fever of 37.5 degrees or higher \* Those who have cold symptoms (including re

I agree with the Terms & Conditions

return

Proceed to content confirmation

Check the agree box for the terms of service.

Click the blue button for confirmation of your reservation.

# Confirm Your Information

🏠 > Reservation status >  
**Reservation registration**

1 — 2 — 3  
input — confirmation — completion

email address  
[REDACTED]

**Reservation information**

name  
**Observation tourIndividual**

reservation date  
2023/09/12 (Tue)

Reservation time  
11:30 ~

Number of reservations  
1 person

Organization name  
None

phone number  
[REDACTED]

Where are you from?  
[REDACTED]

Bring identification documents

I agree to bring identification documents

Checklist

**Reservation information**

Reservation contact name  
[REDACTED]

Reservation contact details  
[REDACTED]

return **Register your reservation**

Please click the blue button if all your information entered is correct.

# Receive a Confirmation Email

【見学ツアー（個人）】予約手続き完了しました

ご予約ありがとうございました。

中学生以上の方は必ず顔写真付きの本人確認書類の原本(コピー不可)をお持ちください。

ご予約時間の1時間～30分前までに全員お揃いで受付をお願いいたします。

施設案内 (<https://visit-tsukuba.jaxa.jp/visit.html>) の④が見学受付カウンターです。

お客さまのご予約内容は下記のとおりです。

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ご予約内容

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予約の種類：見学ツアー個人

予約番号 **72947**

ご予約日：2023/09/12

ご予約時間：11:30 ～

団体名：無

予約数：1人  
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You will receive a confirmation email from Tsukuba Space Center.  
(info[a]tksc-spacedome.rev.n.jp)

Take notes your reservation number.

Please come to the reception desk 30 minutes before your tour starts and let us know your reservation number.