# How to Make a Reservation for a Guided Group Tour

#### **XNotice**

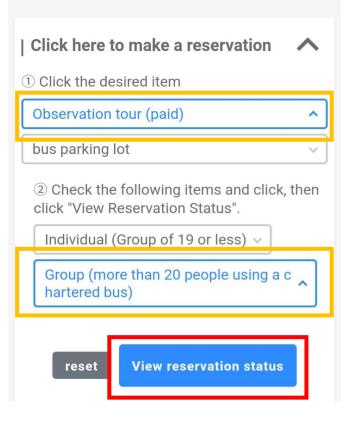
- You need to charter a bus with a driver which the tour guide will get on with your party.
- The guide tour is between 20 to 30 people maximum.
   If your group is less than 20 people,
   please make a reservation of individual tour.

https://tksc-spacedome.revn.jp/

Please access the above URL. The booking site is written in Japanese, so please use the translation of your web browser to convert it into a language.

#### Select the Type of Reservation





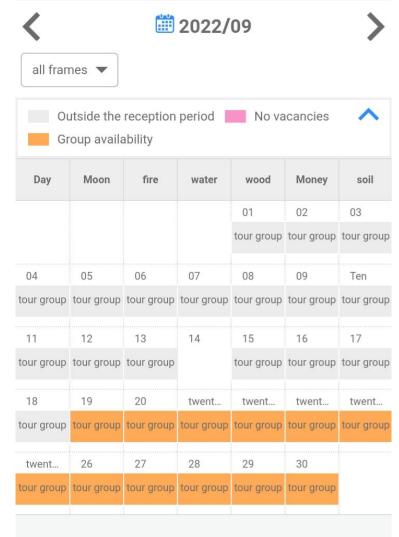
https://tksc-spacedome.revn.jp/ Please access the above URL. The booking site is written in Japanese, so please use the translation of your web browser to convert it into a language.

1. Select "Observation tour (paid)."

2. Select "Group (more than 20 people using a chartered bus)."

3. Click the blue button to view reservation status.

#### Select the Date



Select the date you want to join the tour.

(Orange columns represent available dates.)

#### Select the Time

	Reservation s	lot time list X
	[Group (mo tour group	ore than 20 people using
-	20	22/09/21 (Wed)
	Outside the No vacanc	e reception period
	10:00~	Remaining 0 groups *20~30 peopl e
	11:30~	1 group left *20~30 people
	13:30~	Remaining 0 groups *20~30 peopl e

Select the time you want to join the tour.

(Orange columns represent available time.)

#### Enter Your Email Address

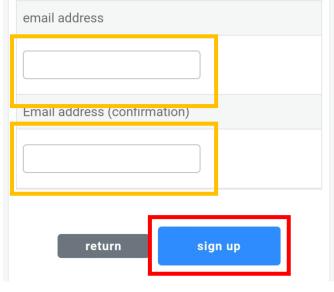
#### ♠ > Email address registration

| Email address registration

Please register your email address.

Please set up so that you can receive emails f rom "info[a]tksc-spacedome.revn.jp \*Please c hange [a] to @".

Please proceed to the registration form from t he URL described in the automatic reply email that arrives after registration.



- 1. Enter your email address.
- 2. Please enter the email address again.
- 3. Click the blue button for registration.

#### Receive Our Email

まだご予約は完了していませ  $\overrightarrow{\Delta}$ ん、受信トレイ 筑波宇宙センター 午前10:39  $\leftarrow$  : 险 To: 自分 ~ ご利用ありがとうございます。 下記URLより予約登録が行えます。 予約登録URL: https://tksc-spacedome .revn.ip/reservations/token? token=8828698278300e2f79afc1bd 9f7fc9c70cacd1fad709fa5385d0b8 118335bf05&reservation\_type=3& user\_authority\_id=1&event\_id= 21&usage timestamp from=2022%2 E09%2E05+10%3A00 \*有効期限1時間以内に登録をお願致します。 予約登録する前にご確認ください。 次の方はご来場・ご見学できません。 •37.5度以上の発熱がある方 ・風邪(発熱や咳など比較的軽い風邪症状、 味やにおいの感じ方がおかしいと感じたときを含 む。)の症状のある方。 コロナウイルス感染症拡大予防のために、何とぞご理解 ご協力のほど よろしくお願いたします。 このメールに覚えがない等、不明な点がございましたら ご連絡くださいますようお願いいたします。

\*このメールは宇宙航空研究開発機構 筑波宇宙センタ ーより自動的に配信されています。 このままご返信いただいてもお答えできませんのでご 了承ください。

 JAXA筑波宇宙センター見学案内係
 電話 029-868-2023(9:30~16: 30\*休館日を除く)
 \*休日:不定期、施設点検日、年末年始 1. You will receive a URL from Tsukuba Space Center.

(info[a]tksc-spacedome.revn.jp)

XIf you don't receive the email, please check your spam box.

2. Click the URL to continue your reservation process.

#### XAt this point your reservation has not been completed.

#### Register Your Information ①

Reservation status > **Reservation registration** 3 input confirmation completion email address **Reservation information** name tour group reservation date 2022/09/20 (Tue) Select date and time from calen dar

By clicking the URL, you will jump to the webpage for entering your information.

In case you want to change the date & time of the reservation, click "select date and time from calendar."

Scroll down and register your information.

## Register Your Information 2

Reservation time
10:00~
Number of reservations Required
Please check the availability information in the res ervation status before entering.
Number of people Required
Name Please select the number of people per car from 2 0 to 30 people.
Tour group name Required
phone number Required
· · · · · · · · · · · · · · · · · · ·
Please enter a phone number where we can conta ct you on the day.

- 1. Select the number of the bus which you chartered.
- 2. Select the number of participants.

- 3. Enter your name of the group.
- 4. Please enter your phone number we can contact on the day of the tour.

## Register Your Information ③

Where are you from? Required				
Please select the item that most applies to the rep resentative or the participants.				
Bring identification documents Required				
I agree to bring identification documents				
Cherlist				
<ul> <li>Those who wish to rent a wheelchair</li> </ul>				
Those who want English correspondence				
If you are one of them, please click and check the box.				
Reservation information				
Reservation contact name Required				
Surna Name Name				
Reservation contact details Required				

- Select the prefecture you are coming from.
   If you come from overseas, select "overseas" at the bottom.
- 6. Check the agree box about having your identification.
  (Those older than junior high school students must have identification.)
- 7. Please check the boxes on the check list, if you need.
- 8. Enter your name and phone number.

### Register Your Information ④

#### | terms of service

In order to prevent the spread of new coronavirus infection, we will operate as follows

. Thank you for your understanding. In addition, pl ease note

that these terms of use may be changed at short notice depending on the situation . 1. Reservation s are not required to visit, but advance reservation s are required in the following cases. When participating in a guided tour (charged) • Wh en using the bus parking lot However, if yo u have already reserved a guided tour group (mor e than 20 people using a chartered bus), reserve t he bus parking lot is not required. 2. The following people are not allowed to visit or observe. hose whave a fever of 37.5 degrees or higher \* Thank a hava add aymptoma (including ra

I agree with the Terms & Conditions

return

Proceed to conte nt confirmation Check the agree box for the terms of service.

# Click the blue button for confirmation of your reservation.

#### **Receive a Confirmation Email**

見学ツアー予約手続き完了し ました 🞯 🖙 レイ

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ご予約ありがとうございました。 お客さまのご予約内容は下記のとおりです。

#### ご予約内容

 $\leftarrow$ 

予約番号:61452 ご予約日:2022/00	/25
ご予約時間:13:30	
団体名: 予約数:1	
予約人数:20 人	

受付日:2022/08/23 15:37

予約キャンセルの手続きはこちらから https://tkscspacedome.revn.jp/guest/login \*予約番号「61452」とメールアドレスが必要になりま す。

見学ツアーの注意事項とご提出いただく書類のフォーマットがございますので 下記のページを必ずご確認ください。 https://visit-tsukuba.jaxa.jp/reserved.html

交通案内や駐車場案内はこちらでご確認いただけます。 https://visit-tsukuba.jaxa.jp/access.html

当日の受付は、見学受付カウンターへお越しください。 受付時間は、ご予約時間の60分~30分前まで。. You will receive a confirmation email from Tsukuba Space Center. (info[a]tksc-spacedome.revn.jp)

Take notes your reservation number.

Please come to the reception desk 30 minutes before your tour starts and let us know your reservation number.