

Job Announcement for Female Educational Personnel at the Institute of Space and Astronautical Science, the Japan Aerospace Exploration Agency

The Japan Aerospace Exploration Agency (JAXA) is developing an environment in which female personnel can voluntarily exert their abilities to a sufficient degree and flourish in their careers in accordance with the “Act on Promotion of Women’s Participation and Advancement in the Workplace¹.”² The Institute of Space and Astronautical Science (ISAS) considers that an environment in which women can exert their abilities sufficiently is beneficial to our society and essential for proceeding with research and securing diversity. Therefore, we have so far welcomed applications from active female researchers, and offered job opportunities as associate and assistant professors to non-Japanese people and women.

This time, we will provide women with a job opportunity as a professor, who may be involved in decision making at ISAS, as a positive action for further promoting gender equality³. We are looking forward to receiving recommendations for adequate people and applications from them broadly.

1. Title and Number of Position(s)

One Professor

2. Department to Which the Professor Will Belong

Any of the following five departments of ISAS: Department of Space Astronomy and Astrophysics, Department of Solar System Sciences, Department of Interdisciplinary Space Science, Department of Space Flight Systems, and Department of Spacecraft Engineering

3. Summary of Position (Duties and Required Abilities)

ISAS has the five departments: Department of Space Astronomy and Astrophysics, Department of Solar System Sciences, Department of Space Flight Systems, Department of Spacecraft Engineering, and Department of Interdisciplinary Space Science, and each of them is pursuing research into space science, which is defined here as the scientific research that becomes possible when we reach the upper layer of the atmosphere or beyond that, and the research for actualizing it. This includes not only scientific and engineering researches pursued in space but also ground-based research to realize space research activities.

This job vacancy in educational personnel is for those who have splendid research achievements in space science or its peripheral fields, and are, based on such achievements, expected to produce excellent outcomes in academic research about space science, participate in some space science projects, which will be an important

¹ http://www.gender.go.jp/english_contents/about_danjo/lbp/pdf/promotion_of_woman.pdf

² <http://stage.tksk.jaxa.jp/geoffice/activity/pdf/joseikatsuyaku.pdf>

³ http://www.gender.go.jp/english_contents/pdf/ewp2011.pdf

method for conducting space science research, in various ways, and take a leading role. Even if the research field an applicant wants to pursue does not fall under any of the existing departments of ISAS, we will welcome her application, as long as it is expected to open up a new horizon for ISAS.

We also hope that she will be able to understand the roles of ISAS as a facility used jointly by universities, carry out collaborative research with researchers of universities, etc., and earnestly offer education and guidance to graduate students by utilizing her ample experience of educating and supervising graduate students. Furthermore, we hope that she is so passionate as to actively engage in various activities in JAXA, contributing to our research, development, and projects by utilizing her specialized research skills.

4. Terms and Conditions

- (1) Salary will be determined according to the provisions of JAXA wage rules and regulations, considering her ability and experience.
- (2) Working days: Monday – Friday, except Japanese national holidays, year-end and new-year holidays, paid vacation, summer vacation, celebration or condolence leave, maternity leave, child-care leave, care leave, nursing leave, volunteer activities, etc.
- (3) Office hours: 9:30-17:45, in principle, with a recess from 12:15 to 13:00 (however, a discretionary labor system is applied).
- (4) Overtime work: may be required (however, a discretionary labor system is applied, and working hours per day are regarded as 7.5 hours).
- (5) Work place: JAXA Sagamihara campus (ISAS), Kanagawa, Japan.
- (6) Tenure and retirement age: a tenure position. Retirement at the age of 63.
- (7) Lodgings: lodgings suitable for a family or a single occupant may be provided according to the provisions of JAXA considering the necessity for the work. Maximum lodging term is 7 years.) An allowance for lodging may be paid as an alternative measure.
- (8) Social insurances: Provided in full. (health insurance, pension plan, etc.)

5. Eligibility

A female researcher who has a PhD degree

6. Commencement of Assignment

At the earliest possible date after selection. Some coordination might be needed depending on JAXA's budget situation.

7. Application Documents

- (1) Curriculum vitae
- (2) Research career
- (3) Outline of previous researches
- (4) List of research papers
- (5) Future research plan (including contribution to projects and ambitions for educational activities)
- (6) List of awarded competitive research funds obtained so far (type of funds, amounts, investigator type (principal investigator or co-investigator))
- (7) If the applicant is recommended by others, the names, institutions, and contact

information (telephone number and email address) of two people who can submit a necessary letter of recommendation. If the applicant recommends herself, the names, institutions, and contact information (telephone number and email address) of two people who can submit a reference letter.

(8) Electronic versions or scanned copies of major research papers (less than five) published in refereed academic journals

8. Submission

Submit the application through the following website:

<https://isas-appli-form.jaxa.jp/forms1/1487822741>

When submitting the documents, please follow the instructions in the above website. All of the files to be uploaded shall be in the pdf format. Note that documents (2) to (6) should be put into one pdf file.

If the applicant is recommended by others, we will request recommender(s) to directly upload their letters of recommendation to the website. (This request will be automatically sent to the email addresses of recommender(s) specified by the applicant.) We will not basically accept any application forms sent by mail or brought directly by the applicant.

9. Application Deadline

Regarding the inputting in the website and the submission of all necessary documents (including letters of recommendation if the applicant is recommended by others.)

The documents should arrive by 9:30 am (Japan Time) on Friday, June 30, 2017.

Please access to the above website and check how to submit necessary documents for application (including letters of recommendation if the applicant is recommended by others) as soon as possible. If application is made shortly before the deadline, it will be difficult for recommender(s) to submit a letter of recommendation. Please be careful.

10. Contact Information

Kazuhisa Mitsuda

Research Director

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Contact Info for Inquiries about how to Submit Documents Described in Section 8

Management and Integration Department

Human Resources Section

Fax: +81-42-759-8440 E-mail: ISAS-JINJI@ml.jaxa.jp

11. Other Remarks

Screening will be conducted by the Advisory Council for Research and Management of ISAS, JAXA. This job announcement comes into effect when there are three applicants or more. In case of fewer than three, the announcement is being made again.

Each applicant shall bear the cost for her transportation and accommodation arising out

of the screening process.

<Regarding the Purpose of Use of Personal Information>

We will use personal information provided for applying for a post in JAXA only for the purpose of screening applicants, and discard the personal information excluding that of a successful applicant on our own responsibility after the screening process is concluded.