Application Guideline for academic staff position at the Institute of Space and Astronautical Science, JAXA

1. Position	Professor (Academic Staff)				
2. Number of Positions	One				
3. Affiliation	Department of Spacecraft Engineering, Institute of Space and Astronautical Science (ISAS)				
4. Work Location	JAXA Sagamihara Campus (3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa, JAPAN)				
5. Starting Date	September, 1st, 2022 or the earliest possible date thereafter				
6. Term of Employment	Non fixed term				
7. Term of Probationary	First 6 months from the date of hire				
8. Job	Academic research, development and education on spacecraft engineering				
9. Job Details and Responsibilities	First 6 months from the date of hire				

		 exploration missions in cooperation with researchers and engineers in the community concerned. In addition, the professor to be recruited, as an expert in robotics technology, will also be expected to participate in and actively contribute to ISAS's upcoming deep space exploration missions, working in collaboration with the scientists who propose scientific observations. Furthermore, we are looking for a highly motivated candidate who can carry out his/her academic research in a project-oriented style, in collaboration with university researchers under the inter-university framework. Active participation to various JAXA projects and R&Ds to demonstrate his/her academic expertise is also expected. Human resource development for future space development and utilization is anticipated as natural outcome of the above-mentioned activities. We also hope for human resource who can promote joint research in collaboration with related companies as needed. To fulfill these duties, the successful candidate of the Professor needs to satisfy, at minimum, the following conditions. Have research or practical experience in the field of robotics with an excellent track record of national and international achievements. Have a vision for the development of lunar and planetary surface exploration and autonomous technologies for future deep space missions, as well as a willingness and ability to lead the field in broad collaboration with the scientific community, other universities, and industry. Be able to take on a leadership role in international space science missions in cooperation with international partners.
10.	Conditions	 Salary (1) Salary Salary will be determined under the provision of JAXA wage rules and regulations, considering qualifications and experience. (2) Working Hours In principle, The Discretionary Labor System for Professional Work shall be applied. Working hours are basically from 9:30-17:45. The break time shall be 45 minutes if the working hours per day exceed 6 hours, and 1 hour if the working hours exceed 8 hours. Regardless of the above, those who apply

		The Discretionary Labor System for Professional Work shall have a
		deemed working time of 7 hours and 30 minutes per day.
		Overtime work may be required depending on the work situation.
		(3) Holidays
		Saturdays and Sundays, National Holidays, New Year Holidays
		(December 29th - January 3rd), others when JAXA deems it necessary,
		etc.
		(4) Vacation
		Annual vacation, WLB (Work Life Balance) annual leave, celebration or
		condolence leave, maternity leave, child-care leave, care leave, nursing
		leave, etc.
		(5) Retirement age
		Retirement age is 63.
		(6) Lodgings
		Lodgings suitable for a family or a single occupant may be provided under
		the provision of JAXA in consideration of the nature of the work. (Lodging
		term is limited to 7 years.) Alternatively, an allowance for lodging shall
		be paid.
		(7) Social insurance
		Social insurances (health insurance, pension plan, etc.) will be provided
		in full.
11.	Research Funding	Research funding is determined according to the budget situation of each
		year.
		*FY2021: Professor; ¥800,000, Associate professor; ¥800,000,
		Assistant professor; $¥400,000$
12.	Required Qualifications	PhD degree in Engineering
13.	Application Documents	(1) Curriculum vitae
		(2) Research career
		(3) Summary of previous research and Outline of future research plan
		(Including contribution to projects and ambitions for educational
		activities)
		(4) List of published papers (with impact factors or citation number)
		(5) List of awarded research funds through competition (type of funds,
		amount, principal investigator, or co-investigator)
		(6) Contact information of two references (names, affiliation, telephone
		numbers, and e-mail addresses for a direct inquiry from JAXA). If you
		are recommended by others, please provide two letters of reference.
		are recommended by others, please provide two retters of reference.

		(7) Photocopies of major research papers (up to 5) published in peer-reviewed			
		or refereed academic journals			
		*If you are a resident of the European Economic Area (the EU zone), you			
		required to submit the following document as well.			
		(8) Consent form for handling personal information based on GDPR (Form			
		NO.1)			
		Download the form from the website listed in "14. Submission"			
14.	Submission	Applicants are required to apply via the following website. Please access the			
		application form at the following URL:			
		https://isas-appli-form.jaxa.jp/forms1/1642748619			
		(Notes)			
		1. All the files shall be in pdf format.			
		2. Note that documents (2) to (5) should be merged into one pdf file.			
		3. If the applicant is recommended by others, we will request referee(s) to			
		directly upload their letters of reference to the website. (This request will			
		be automatically sent to the email addresses of referee(s) specified by the			
		applicant. If the applicant is recommended by oneself, this request will			
		not be automatically sent.)			
		4. Application delivered in person or by mail shall not be accepted.			
15.	Application Deadline	April, 4th, 2022, noon (JST)			
		This deadline is for inputting the website and submitting all application			
		documents (including reference letters by the referees if you are			
		recommended by others).			
16.	Screening	Screening will be conducted by the Advisory Council for Research* and			
		Management of ISAS, JAXA.			
		The council will conduct a document screening, and interview those who have			
		passed the document screening. This process is subject to change.			
		*https://www.isas.jaxa.jp/en/about/organization/committee.html			
17.	Contact Information	Director of Department of Spacecraft Engineering			
		Prof. Takahide Mizuno			
		Email: mizuno.takahide[at]jaxa.jp *			
		For inquiries regarding Application Submission in Section 14:			
		Management and Integration Department Human Resources Section			
		Email: ISAS-JINJI [at]ml.jaxa.jp *			
		*Please replace [at] in the email address with @.			
18.	Name of Recruiter	Japan Aerospace Exploration Agency (JAXA)			

19.	Others	(1)	Information submitted in your application documents will not be used
			for any purpose other than the selection process and for contacting you
			with necessary notices in connection with the selection. Once the
			selection process is complete, we will securely dispose of all application
			documents and personal information, except for those submitted by the
			successful candidate.
		(2)	Please also check the notes on JAXA HP* before applying.
			* https://global.jaxa.jp/about/employ/index.html