

## **FY2026 Internship Application Guidelines**

Japan Aerospace Exploration Agency (JAXA) offers an internship program in FY2026 as follows:

1. Theme, Period and Requirements of Internship

See " **2026 Internship Items to be assigned**" list for details.

2. How to Apply

(1) Select theme you want to undertake from the "**2026 Internship Items to be assigned**" list.

(2) Fill in the required items in the **JAXA Internship Application Form**.

(3) e-mail the completed form and your CV to; [jaxa-internship@jaxa.jp](mailto:jaxa-internship@jaxa.jp)

Note: Make sure that all required items are filled out. If not, the application may not be accepted.

3. Deadline

April 30<sup>th</sup>, 2026 (Japan time)

4. Contact

[jaxa-internship@jaxa.jp](mailto:jaxa-internship@jaxa.jp)

5. Acceptance of Interns

JAXA accepts an applicant only if he/she meets the conditions required of an intern at JAXA in terms of the theme to be pursued during the internship, work conditions, and the period of internship. There will be a selection, if the number of applicants exceeds the limit for one theme.

6. Memorandum of Understanding between the university/school and JAXA

In accordance with JAXA's Regulation Concerning the Acceptance of Internship, the university or school sending an intern to JAXA shall sign a memorandum of understanding in the JAXA format, concerning the terms and conditions of the internship. Please obtain your university's approval of the MOU contents before submitting your application.

7. Required documents before starting the internship

Accepted interns are required to send the following documents to JAXA, well in advance of starting his/her internship.

- Evidence of insurance coverage which covers the activities of JAXA internship (e.g. a copy of an insurance policy)
- Letter of oath (in the format specified by JAXA)
- A copy of your passport.
- A copy of your Student ID

8. Important Notices

- JAXA shall bear no expenses related to the internship, including travel, accommodation and food costs.
- No compensation, such as wages, shall be paid to the intern.
- An intern shall take measures to ensure that the intern procures and maintains appropriate insurance coverage for payment and compensation for losses, damage or injuries that he/she may suffer or that may be caused by him/her to JAXA and its staff during the period of his/her internship.
- An intern shall comply with JAXA's rules and regulations, and follow directions provided by a JAXA director in charge or supervisor.
- The internship program does not lead to regular employment by JAXA.
- Submitted documents are not returned to an applicant.

9. Handling of Personal Information

(1) Purpose of Use

- For receiving applications, coordinating communication, selection, and management
- For creating statistical and analytical materials to improve future internship programs
- For providing information from our organization regarding career-related events
- For verifying internship activity records when a recruitment application is submitted
- Please note that this does not directly affect employment decisions.

(2) Provision to Third Parties

JAXA will not provide personal information to third parties except in the following cases:

- When the applicant has given consent
- When cooperation is necessary for a national or local government agency to carry out duties prescribed by law
- When disclosure is required to a subcontractor for necessary business operations

(3) Management of Personal Information

JAXA will strictly manage applicants' personal information under our responsibility. Within the scope of the stated purposes, we may entrust the handling of personal information to external companies. In such cases, we will impose confidentiality obligations and take necessary measures to ensure proper management of personal information.